

Annual Quality Assurance Report (AQAR)

For 2017-8

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

(An Autonomous Institution of the University Grants Commission)



Wilonia Degree College, Moradabad

Track ID – UPCOGN 15025

The Annual Quality Assurance Report (AOAR) of the IOAC

Part – A

Data of the Institution

1. Name of the Institution

- Name of the Head of the institution : **Dr. V.K. Tyagi**
- Designation: **Principal**
- Does the institution function from own campus: **Yes**
- Phone no./Alternate phone no.: **0591-2493794/ 0591-2493795/ 9068809170**
- Mobile no.: **9837194739**
- Registered e-mail: **wdc.wilsonia@ymail.com**
- Alternate e-mail : **wilsoniadegreecollege@mjpru.ac.in**
- Address : **Ashiana Phase II, Kanth Road**
- City/Town : **Moradabad**
- State/UT : **Uttar Pradesh**
- Pin Code : **244001**

2. Institutional status:

- Affiliated / Constituent: **Affiliated**
 - Type of Institution: **Co-education**
 - Location : Rural/Semi-urban/Urban: **Urban**
-

- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify) **Self Financing [We have U.G.C. 2f and 12(B) status]**
- Name of the Affiliating University: **M.J.P. Rohailkhand University, Bareilly (U.P.)**
- Name of the IQAC Co-ordinator : **Sanchit Mehrotra**
- Phone no. : **0591-2493795** Alternate phone no.: **9068809170**
- Mobile: **9456290540**
- IQAC e-mail address: **wdc.iqac@gmail.com**
- Alternate Email address: **sanchitmehrotra.12@gmail.com**

3. Website address: www.wdc.ac.in

Web-link of the AQAR: (Previous Academic Year):

<http://wdc.ac.in/content/annual-quality-assurance-report-aqar-wdc-year-2017-18>

4. Whether Academic Calendar prepared during the year? Yes

Yes/No....., if yes, whether it is uploaded in the Institutional website: **No**

Weblink:

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B	2.02	2016	from:2016 to:2021
2 nd				from: to:
3 rd				from: to:
4 th				from: to:
5 th				from: to:

DD/MM/YYYY:

6. Date of Establishment of IQAC: **20/03/2012**

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Academic Calendar from July to December	10-07-2017	All staff members
Academic Calendar from January to June	15-01-2018	

Note: Some Quality Assurance initiatives of the institution are:
(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC)
- Timely submission of Annual Quality Assurance Report (AQAR) to NAAC
- Feedback from all stakeholders collected, analyzed and used for improvements

8. Provide the list of funds by Central/ State Government- No funding provided by any agency UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NA	NA	NA	NA	NA
NA	NA	NA	NA	NA
NA	NA	NA	NA	NA

Whether composition of IQAC as per latest NAAC guidelines: Yes/No: **Yes**

Following is the composition of the same:

- Principal Dr. V.K. Tyagi
- Coordinators- Mr Sanchit Mehrotra
- Alumni: Mr. Piyush Chawla, Mr. Tushar Bagai
- Management Representatives – Mr. Asheesh Santram
- External Experts – Dr. J.K Pathak, incharge, NAAC IQAC cell, Hindu college, Moradabad, Dr. Zubair Anees, Assistant Professor, Government Raza P.G. College, Rampur

10. No. of IQAC meetings held during the year: 2

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No **NO**

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No✓

If yes, mention the amount:

Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- * Planned the academic calendar
- * Appointment of two new faculty members in Department of Physics and Department of Management.
- * CCTV cameras installed in all the classrooms for monitoring activities
- * Flooring of entire basement and connecting portico done.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
* Planned the academic calendar * Appointment of two new faculty members in Department of Physics and Department of Management. * CCTV cameras installed in all the classrooms for monitoring activities * Flooring of entire basement and connecting portico *Commencement of Faculty Development Programme	Enforcement of planned activities

14. Whether the AQAR was placed before statutory body? Yes /No: YES

Name of the Statutory body: **Management**

Date of meeting(s): **20-10-2018**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: NO

Date:

16. Whether institutional data submitted to AISHE: Yes/No: YES

Year: 2017-18

Date of Submission: 23/01/2018

17. Does the Institution have Management Information System?

Yes

No ✓

Part-B

CRITERION I – CURRICULAR ASPECTS					
1.1 Curriculum Planning and Implementation					
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words					
<p>For effective implementation of the curriculum, meetings are conducted with the director and principal of the institution to chalk out the line of action for upcoming year/ semester. Periodic meetings are conducted amongst faculty members time-table planning, syllabus distribution and implementation, periodic internal assessments via project reports, class tests, presentations and end term exams.</p> <p>Teachers help each other and prepare schedules and subject allocation amongst themselves for translating and implementing curriculum as well as improving teaching practices, in accordance with the syllabus/ curriculum provided by the University.</p> <p>Time table committee prepares time table for easy transfer and this time table is effectively implemented. For effective curriculum delivery, lectures are conducted for students, keeping focus on the syllabus specified by the University.</p> <p>To analyse/ ensure that selected objectives of curriculum are achieved, meetings are conducted amongst faculty members, as well as along with Principal and Director, to see that line of action is being followed or not. Scheduling of subjects, time-table planning, periodic internal assessment is done. Finally, annual exams result speaks the outcomes of our efforts.</p>					
1.1.2 Certificate/ Diploma Courses introduced during the Academic year					
No new course introduced during the academic year					
1.2 Academic Flexibility					
New programmes/courses introduced during the Academic year					
1.2.1 No new programmes/ course introduced during the academic year					
Programme with Code	Date of Introduction	Course with Code	Date of Introduction		
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year. N.A.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
Already adopted (mention the year)					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year N.A.					
		Certificate	Diploma Courses		
No of Students					
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year N.A.					
Value added courses	Date of introduction		Number of students enrolled		
1.3.2 Field Projects / Internships under taken during the year N.A.					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes/ No NO	Yes/ No NO	Yes/ No NO	Yes/ No NO	Yes/ No NO

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Since the feedback is not structured, it is being worked upon as per occurrences. Suggestions are welcome from all of the stakeholders regarding current scenario in the college and whatever their requirements might be, or what they wish to be implemented in the college. These suggestions form the basis for unstructured feedbacks, which are then discussed in the meeting. Their feasibility is then assessed, and if the suggestions are feasible, they are implemented.

CRITERION II -TEACHING-LEARNING AND EVALUATION**2.1 Student Enrolment and Profile****2.1.1 Demand Ratio during the year****1ST YEAR**

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
• B.Com	• 180	• 147	• 98
• B.Sc (Maths)	• 80	• 37	• 25
• B.Sc (Biology)	• 80	• 22	• 18
• B.B.A.	• 60	• 35	• 22

2ND YEAR

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
• B.Com	• 180	• 134	• 134
• B.Sc (Maths)	• 80	• 40	• 40
• B.Sc (Biology)	• 80	• 26	• 26
• B.B.A.	• 60	• 32	• 32

3RD YEAR

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Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
• B.Com	• 180	• 169	• 169
• B.Sc (Maths)	• 80	• 25	• 25
• B.Sc (Biology)	• 80	• 71	• 71
• B.B.A.	• 60	• 18	• 18

2.2 Catering to Student Diversity**2.2.1. Student - Full time teacher ratio (current year data)**

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG Courses	Number of teachers teaching both UG and PG courses
2017-18	690	--	17	--	--

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
17	10	Audio-visual systems (Multimedia projectors, WiFi connectivity) available	02	02	Multimedia projectors, WiFi connectivity, Computer Labs

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

In the college we have a very effective career counseling and guidance cell. Students (specially the final year) are advised for suitable vacancies. In-charges of this cell get their information and feedback from newspapers and magazines.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
690	17	1:40

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Associate Professors-6 Assistant Professors-9	Associate Professors-2 Assistant Professors-15	Associate Professors-4 Assistant Professors-Nil	Associate Professors-Nil Assistant Professors-2	11

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Since the Annual/ Semester examinations are conducted by the University, along with declaration of results, College has no control over the duration of waiting period for declaration of results

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end Examination

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

At college level, the internal assessment system is very transparent. Well in advance, fixtures are made in IQAC meetings and are strictly followed by faculty members. Students are communicated about the criteria based on which they are going to be judged. Even then if some grievance arises, it is handled by the faculty. The institution, by means of internal assessment, finds the areas of improvements, if any, and works upon them. The students are thereafter advised about their weak areas and means as to how they can overcome their weak spots. Periodic internal assessments via project reports, class tests, presentations and end term exams are conducted

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The IQAC members planned the academic fixture for various activities to be conducted throughout the year. For effective curriculum delivery, lectures are conducted for students in accordance with the time table prepared by the committee, keeping focus on the syllabus specified by the University. (Refer Annexure)

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

The results are displayed on the website of the University. Institute does not display the same.

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
B.Com	B.Com	169	160	94.67%
B.Sc.	B.Sc.	74	54	72.97%
B.B.A.	B.B.A.	18	15	83.33%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Since the feedback is not structured, it is being worked upon as per occurrences. These suggestions form the basis for unstructured feedbacks, which are then discussed in the meeting. Their feasibility is then assessed, and if the suggestions are feasible, they are implemented.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	None	None	None	Nil
Minor Projects	None	None	None	Nil
Interdisciplinary Projects	None	None	None	Nil Nil
Industry sponsored Projects	None	None	None	Nil Nil
Projects sponsored by the University/ College	None	None	None	Nil Nil
Students Research Projects (<i>other than compulsory by the College</i>)	None	None	None	Nil Nil Nil Nil
International Projects	None	None	None	Nil
Any other(Specify)	None	None	None	Nil
Total	None	None	None	Nil

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year **No Seminar conducted on IPR**

Title of Workshop/Seminar	Name of the Dept.	Date(s)

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
Nil				

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
Nil		

Name of the Start-up	Nature of Start-up	Date of commencement
Nil		

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
Nil		

3.3.2 Ph. Ds awarded during the year (*applicable for PG College, Research Center*)

Ours is an undergraduate college. We do not provide PhD

Name of the Department	No. of Ph. Ds Awarded
Nil	

3.3.3 Research Publications in the Journals notified on UGC website during the year			
	Department	No. of Publication	Average Impact Factor, if any
National	Nil		
International	Nil		

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
Commerce	2

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Nil						

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the
Nil						

r						publication

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	Nil	Nil	Nil	Nil
Presented papers	1	8	5	Nil
Resource Persons	Nil	Nil	Nil	Nil

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Nil			

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
Nil			

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Nil				

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
Nil			

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
Nil				

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year	Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
Nil				

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 **Budget allocation, excluding salary for infrastructure augmentation during the year - Since no budget is pre-assigned for the purpose, expenditures are carried out as per requirement.**

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	1.287 Acres	0
Class rooms	11	0
Laboratories	6	0
Seminar Halls	1	0
Classrooms with LCD facilities	2	0
Classrooms with Wi-Fi/ LAN	11	0
Seminar halls with ICT facilities	01	0
Video Centre	02	0
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	0	0
Value of the equipment purchased during the year (Rs. in Lakhs)	0	0
Others	0	

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

The library is computerized, with all the relevant data maintained on a computer system installed in it

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3350	714105	0	0	3350	714105
Reference Books	342	Donated	08	Donated	350	Donated
e-Books	20	Downloaded	0	NA	20	Downloaded
Journals	180	10800	0	NA	180	10800
e-Journals	NA	NA	NA	NA	NA	NA
Digital Database	NA	NA	NA	NA	NA	NA
CD & Video	12	Downloaded	0	NA	12	Downloaded
Library automation	Computerized		NA		Computerized	
Weeding (Hard & Soft)	NA	NA	NA	NA	NA	NA
Others (specify)	NA	NA	NA	NA	NA	NA

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	8	1	1	1	1	1	2	N.A.
Added	1	0	1	0	0	0	1	N.A.
Total	9	1	2	1	1	1	3	N.A.

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

15MBPS

4.3.3 Facility for e-content **Since most of the e-content is downloaded directly from the internet as and when required, no respective faculty is designated with the task**

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc **No e-content has been developed by faculty members**

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content

4.4 Maintenance of Campus Infrastructure

4.4.1 **Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year – Since no budget is pre-assigned for the purpose, expenditures are carried out as per requirement.**

<u>Assigned budget on academic facilities</u>	<u>Expenditure incurred on maintenance of academic facilities</u>	<u>Assigned budget on physical facilities</u>	<u>Expenditure incurred on maintenance of physical facilities</u>
N.A.	56,82,401	N.A.	32,79,475

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)

The management keeps a constant vigil on the up-keeping and maintenance of all the facilities available in the college. Periodic maintenance and inspection is carried out. Necessary procurement and repair is conducted as per requirement.

Our institution realizes the importance of infrastructure and teaching aids in facilitating teaching and maximizing the learning experience of the students. To achieve this purpose the institution is committed to gradually enhance the infrastructural facilities. Every year new and improved facilities are being introduced for the students.

The college has extended its facilities and enhanced its infrastructure to meet the growing demand. All the labs of the college are very well equipped with instruments and apparatus and are upgraded from time to time in accordance with revised syllabus and curriculum.

Periodic meetings are held with faculty and the library staff and the library staff with the Principal to take up issues concerning library. The library has a advisory committee, which ensures that the library has adequate number of titles available for the students, the available titles are up to date or not to meet the demands of changing syllabus

Sports grounds and other essential facilities are also taken care of as per requirement.

CRITERION V - STUDENT SUPPORT AND PROGRESSION**5.1 Student Support****5.1.1 Scholarships and Financial Support**

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Fee waiver for meritorious students, staff ward and weaker sections of society	39	91,350
Financial support from other sources			
a) National	Government Scholarship	65	Not recorded, as amount is directly refunded in the student's respective bank account.
b) International			

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
MS office classes	Conducted every year	All students of BBA	College faculties
Interview Skills/ Soft Skills	Conducted as Seminar	Open for all students	College faculties

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year - **The college has Career Guidance and counselling Cell to help students with career choice and placements. There is no central mechanism in the college for maintaining records of the students who avail the facilities get employment after leaving the college, as most of the work is conducted on interpersonal basis as per requirement raised by any student.**

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year - **The College has a Proctorial Board and Student Grievance Redressal Cell for maintaining discipline and redressing grievances of the students if any. The cell is functioning under the able guidance of the Principal and Additional director. In the last academic year, no major instance of grievance was recorded**

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
0	N.A.	N.A.

5.2 Student Progression

5.2.1 Details of campus placement during the year **Unfortunately, no company visited our campus last year**

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
0	0	0	NA	NA	NA

5.2.2 Student progression to higher education in percentage during the year -**The institution is currently running with a status of undergraduate institution providing courses namely, B.Com, B.B.A and B.Sc. As we do not provide post graduate studies, student progression to higher studies is not tracked.**

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
NA	NA	NA	NA	NA	NA

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/qualifying	Registration number/roll number for the exam
NET	NA	NA
SET	NA	NA
SLET	NA	NA
GATE	NA	NA
GMAT	NA	NA
CAT	NA	NA
GRE	NA	NA
TOFEL	NA	NA
Civil Services	NA	NA
State Government Services	NA	NA
Any Other	NA	NA

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year – **Throughout the year, many cultural activities, the prominent one being ‘The Kaleidoscope’, and a two-day sports meet are scheduled and conducted for all the interested students. The academic fixture is in the annexure.**

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/International	Sports	Cultural	Student ID number	Name of the student
NA	NA	NA	NA	NA	NA	NA

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Council plays a major role in the organization of all the events of the college especially ‘The Kaleidoscope’ and Annual sports meet. The council perform discipline duties daily in the class rooms and campus. The council help the teaching faculty in numerous ways like discipline, decoration during of various conferences, seminars and other functions. The working of the Council does not involve any major expenses. However the college provides funds for all the petty expenses of the council

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

The institution does not have its own separate registered Alumni Association. However, as the institution is a part of Wilsonia Group of Institutions, the Alumni of Wilsonia Degree College are a part of the Old Wilsonian Association (OWA) which is a registered association with members from all the institutions of the Wilsonia Group.

The Wilsonia Group of educational institutions arranges its alumni meet once in a year. Alumni of all the institutions which form a part of the Wilsonia Group participates in the meet which includes the college also. The college is always in touch with the members of the alumni associations through the official Facebook page of OWA (Old Wilsonians Association). The alumni association also invites former faculty members who are retired or are working somewhere else. This adds to the experience of the committee.

5.3.2 No. of registered/enrolled Alumni: 2145

5.3.3 Alumni contribution during the year (in Rupees) : NA

5.3.4 Meetings/activities organized by Alumni Association : **The Wilsonia Group of educational institutions arranges its alumni meet once in a year. Alumni of all the institutions which form a part of the Wilsonia Group participates in the meet which includes the college also.**

CRITERION VI –GOVERNANCE, LEADERSHIP AND**MANAGEMENT 6.1 Institutional Vision and Leadership**

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

WDC, being a part of Wilsonia Educational Society which is a registered body, is supposed to be governed by the management. However, the administration is decentralized to a large extent. Various committees have been formed to plan and monitor the functioning of the college. The Principal with the Heads of the Departments and various committees participate in decision-making which create an atmosphere of participatory democracy. Administrative powers and responsibilities are delegated to teachers on the basis of their competence. Principal distributes workload and maintains balance. Director and Principal allows and welcomes staff to take initiative.

- **The Principal, being the administrative head of the institution, is a part of managing committee and evolves strategies for academic growth within the purview of university regulations, taking consultation from faculty members as and when required. The Principal bears the ultimate responsibility for the smooth running of the College in both (academic and administrative) functioning, as the responsibility is delegated to him by the Management.**
- **The faculty participates actively in policy making on various important issues related to college. Meetings of Teachers and Management are conducted to discuss important issues related to the college where Teachers are encouraged to give fresh ideas and suggestions. Various committees, comprising of teachers, meet to discuss various matters like introduction of new activities, infrastructural facilities, maintaining a ragging free environment, maintaining discipline all over the campus, redressing the complaints of the students, fee structure and present the recommendations to the Director of the College in order to maintain harmonious environment in the campus.**

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: **NO**

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

- ❖ **Curriculum Development:** Curriculum development is done at University headquarters (Bareilly). Meetings are called for the purpose at interval. Members of this meeting (Board of Studies) are selected seniority-wise for a period of two years. Members of Board of Studies take feedback from the faculty of own college/ other colleges and assess the need and requirements

of the students. Also the feedback from old students is obtained whenever required/ possible. Since the syllabus is decided by the University, the faculty members are required to comply with the syllabus.

- ❖ **Teaching and learning:** For effective implementation of the curriculum, meetings are conducted with the director and principal of the institution to chalk out the line of action for upcoming year/ semester. The Management ensures effective and efficient transaction of the teaching learning process by recruiting highly qualified and competent teaching faculty, promoting professional development of faculty by providing support to undergo refresher courses, workshops, seminars, conferences to equip themselves in modern teaching tools, and promote and encourage faculty members to pursue doctoral programmes and UGC NET exam. Two new faculty members were hired for the purpose as well.
- ❖ **Examination and Evaluation:** Since examinations are conducted by the University, Institution has no say in the evaluation process, except for marks given in projects, assignments etc. Reforms implemented by the university automatically passes down to the affiliated colleges and same are communicated to the students.
- ❖ **Research and Development:** The institution is an undergraduate college offering only Under Graduate courses and so, the scope of research work is very limited and is not carried out. Even then the management motivates the faculty members to write research papers and participate in workshops, faculty development programmes, conferences, seminars etc. The faculty members are also encouraged to apply for online courses from foreign universities to keep them updated of the recent developments of their respective fields.
- ❖ **Library, ICT and Physical Infrastructure / Instrumentation:** Library is already automated. Moreover, steps are being taken to make more and more classrooms ICT enabled. No new changes have been made in the infrastructure in the last year.
- ❖ **Human Resource Management:** The management has a proper system of recruitment and selection of faculty members. Teachers are selected and approved by a committee at the MJP Rohilkhand University, Bareilly. College provides annual increment in salary, medical benefits, maternity leave, medical leave and transport facility for commutation to the faculty members. Feedback on teachers, which is a part of monitoring, helps the principal and directors to take the necessary actions for faculty improvement and appraisal. Faculty development programmes are also organized to update them on ICT front.

- ❖ **Industry Interaction/ Collaborations:** Industrial visits to local as well as to nearby cities have been regularly arranged every year to get students acquaint with various aspects of their working. Some of our teachers remain in touch with some industrial houses to provide them with required expertise.
- ❖ **Admission of Students:** In order to make the admission process transparent, University streamlined the entire admission process online for all the applicants. Applicants were asked to first register themselves on the University website, and then give their choices for the colleges they wish to opt for. Institution was provided with a merit list of students, on the basis of which, candidates can lock their seats and secure their admission.

Complying with the University guidelines, no direct admission is given without application form registered on University website. Also, previous mark-sheets are scrutinized to ensure minimum eligibility criterions.

6.2.2 : Implementation of e-governance in areas of operations: **N.A.**

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year **No such initiative was taken.**

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year **No such initiative was taken.**

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year						
Title of the professional development programme			Number of teachers who attended			Date and Duration
						(from – to)
“Perspective of Modern Teaching Techniques and uses of Case Studies through experiential learning” by Prof. Ekta Rani Chauhan, ICFAI Business School			48 (17 from College plus 31 from other institutions)			28 July, 2017 (One Day)

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	2	Fulltime	2
		Permanent	Nil
		Fulltime/temporary	2

6.3.5 Welfare schemes for

Teaching	Medical/ Maternity leave, Cash/ kind rewards on Christmas. Also considerable financial help is provided in times of crisis. Complementary lunch on occasions.
Non teaching	Medical/ Maternity leave, Cash/ kind rewards on Christmas. Also considerable financial help is provided in times of crisis. Two sets of uniforms given to class IV employees every year.
Students	Fee waiver for wards of staff, as well as discounts on tuition fee for meritorius students. Remedial Classes for slow learners

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) **The Management has appointed an approved Chartered Accountant to audit the yearly accounts of the college and prepares the annual income & expenditure statement along with Balance Sheet of the college which is duly signed by him. This is audit report.**

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III) **NIL**

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

The college is affiliated with the MJP Rohilkhand University, Bareilly. University has no provision of auditing academic competence of affiliated colleges. We, in our college, have a well defined system of judging academic performance of students. This is done through:

- **Monthly class tests**
- **Mid term examinations**
- **Assignments and reports**

Outcome of these is useful in:

- Arranging remedial classes
- Giving attention to weak students

Above steps are taken by the institution on its own accord and has no alignment with the external regulatory authority, i.e., affiliating university and the outcome of above steps is useful in improving in house teachings.

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		YES	Management
Administrative	No		YES	Management

6.5.2 Activities and support from the Parent – Teacher Association (at least three)
There is no provision of organizing Formal Parent Teacher Meetings in WDC but faculty members are always welcome and available to the parents for any matter related to their ward and get a feedback on the various aspects of the college's functioning. Any grievance from a parent is listened to by the concerned authority and appropriate responses are provided.

6.5.3 Development programmes for support staff (at least three)

- Computer awareness training
- English speaking remedial classes
- Programmes for social development

6.5.4 Post Accreditation initiative(s) (mention at least three)

- Installation of CCTV cameras in all classrooms
- Commencement of Faculty Development Programme
- Flooring of Basement Hall
- Appointment of Teaching/ non-Teaching staff as per requirement.

6.5.5

- a. Submission of Data for AISHE portal : (Yes /No) **YES**
 b. Participation in NIRF : (Yes /No) **NO**
 c. ISO Certification : (Yes /No) **NO**
 d. NBA or any other quality audit : (Yes /No) **NO**

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-- ----)	Number of participants
2017	Faculty Development Programme	28 July, 2017	1 Day	All Faculty Members

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year) **NIL**

Title of the programme	Period (from-to)	Participants	
		Female	Male

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the College met by the renewable energy sources

Tree plantation is done on regular basis. Also, inverter system was installed to give power at key locations so that use of generator can be minimized. Apart from that, regular energy conservation, waste disposal and garbage management was done as before.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/ Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year **NIL**

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders **NA**

Title	Date of Publication	Follow up (maximum 100 words each)

7.1.6 Activities conducted for promotion of universal Values and Ethics **NIL**

Activity	Duration (from-----to)	Number of participants

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- i. Tree Plantation done
- ii. Cleaning of water coolers and regular service of aquaguard to minimize water wastage
- iii. Minimal utilization of paper and recycling of usable paper for doing rough work
- iv. Installation of more garbage cans to efficiently manage and dispose garbage
- v. Extension of points on inverter line to further minimize use of generator in case of power cuts

7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

- **Remedial/ Special classes for weak/ lagging students.**
- **Regular guest lectures.**

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words

In order to polish the overall personality of the students and to make them more employable in future, personality development and soft skill development classes are conducted regularly. In these activities, faculty from the institution itself as well as experts from these fields are involved.

8. Future Plans of action for next academic year (500 words)

For the future endeavors of the institution, we have constantly been striving to add new courses in the curriculum, but due to some or the other reason, have been denied. This year, we will lead to the conquest of adding new courses with greater zeal.

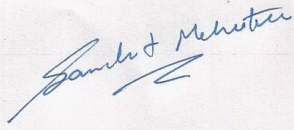
Apart from that, it has been decided to get a new basket-ball court constructed for the students. Land inside the campus has been earmarked for the purpose. The sports department would look further and invite contracts for construction of the same.

Also, in order to inculcate research activities in the campus, serious thoughts are being given to conduct a national seminar in this academic year. Faculty members have been directed to look for prospects as well as opportunities to conduct one seminar in this academic year, and conduct them periodically, depending upon the response and success.

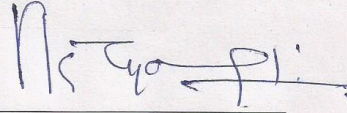
Even though faculty members are highly punctual and devoted, in order to computerize the attendance mechanism, installation of biometric attendance system is being considered. Vendors are requested to submit their quotations for the same, so that a biometric attendance system can be installed.

Name **Mr. SANCHIT MEHROTRA**

Name **DR. V.K. TYAGI**



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

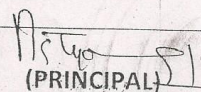
Annexure

WILSONIA DEGREE COLLEGE, MORADABAD

SCHEDULE

(EVENTS 2017-18)

Months	Days	Dates	Events	Co-ordinators
July	Fri	28 th	Faculty Development Programme	Dr.Neha Nagpal.,Dr.Nikhil R Agarwal & Mr.U.C.Sharma
August	Tue	15 th	Independence Day	Mr.Sanchit Mehrotra
	Mon	21 st	Orientation Ceremony	
	Tue	22 nd	Commencement of Classes	
September	Sat	9 th	Fresher Party	Dr.Nikhil R.Agarwal, Dr.Bhawna Sharma, Mrs.Sanyogita Singh & Mrs.Veena Pal
	Sat	16 th	Ozone Day/Plantation	Dr.Sanjay & Dr. R.K.Bhardwaj
	Mon	18 th	Guest Lecture	Mr. Sanchit Mehrotra. & Dr.Nikhil Ranjan Agarwal
	Tue	26 th	Special Lecture (B.B.A & B.Com)	Dr.Nikhil Ranjan Agarwal
October	Fri	6 th	Smart Classes on Interviewing Skills (B.B.A,B.Com.& B.Sc.)	Dr.Sarika Khanna & Mr.Sanchit Mehrotra
	Tues	31 st	Fun Trip (B.B.A.)	Mr.U.C.Sharma & M. s.Deepika Jasuja
November	Tues & Wed	7 th & 8 th	Kaleidoscope	Dr.Sarika Khanna,Dr.Neha Nagpal & Dr. Ankita Agarwal
	Mon & Tues	27 th & 28 th	Sports	Dr.Sanjay A.,Dr. R.K.Bhardwaj & Mr. Sanchit M.
December	Thurs	7 th	Guest Lecture (B.Sc.)	Dr.Sanjay Agarwal , Dr.R.K.Bhardwaj & Dr.Neha Nagpal
	Mon to Mon	4 th - 11 th	Pre-University Examination (B.B.A.)	Dr.Sarika Khanna

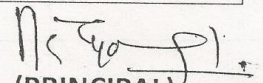

 (PRINCIPAL)

Wilsonia Degree College
 Moradabad

WILSONIA DEGREE COLLEGE

**SCHEDULE
(2017-18)**

Dates	Days	EVENTS	INCHARGES
8 th Jan	Monday	Commencement of classes	
26 th Jan	Friday	Republic day	Mr.Sanchit Mehrotra
2 nd -9 th Feb	Fri-Fri	Pre-University Examination (B.Com)	Dr.Nikhil Ranjan Agarwal & Mr.U.C.Sharma
20 th Feb	Tuesday	Special Lecture by Dr.Nikhil Ranjan Agarwal	
22 nd Feb	Thursday	Quiz Competition	Mr.Sanchit Mehrotra
21 st Mar	Wednesday	Personality Development Workshop	Dr.Sarika Khanna, Ms.Deepika Jasuja & Mr.U.C.Sharma
4 th Apr	Wednesday	Group Discussion	Dr.Ankita Agarwal & Dr.Bhavna Sharma
30 th Apr	Monday	Assignments of BBA Even Semester	All Faculties
9 th Apr	Monday	Special Lecture by Ms.Deepika Jasuja	
17 th Apr	Tuesday	Power Point Presentation of BBA Even Semester	Dr.Nikhil Ranjan Agarwal & Dr.Sarika Khanna
23 rd -28 th Apr	Mon-Sat	Internal Assessment of BBA Even Semester	Dr.Sarika Khanna


(PRINCIPAL)